



Communication tool classroom – CCWG Auction Proceeds 12Jan2017



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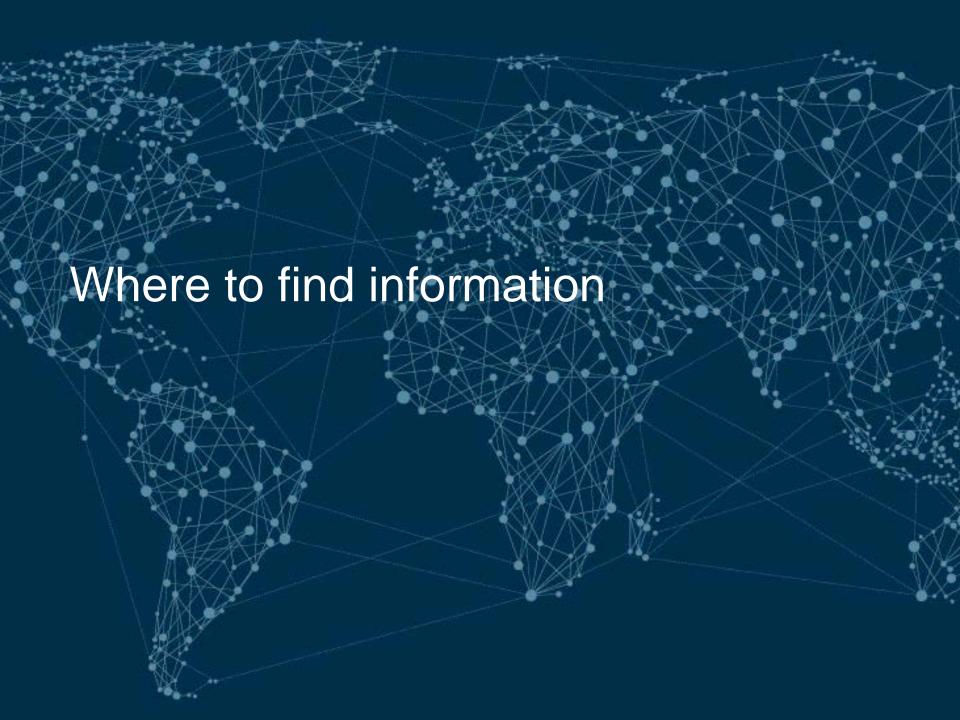




## Agenda – Communication Tools Classroom

Where to find information **Mailing lists Cross Community Working Group** 3 **Members, Participants, Observers Adobe Connect & Conference calls** 4 **ICANN Public Meetings ICANN & GNSO Learn** 





## **GNSO** Master calendar



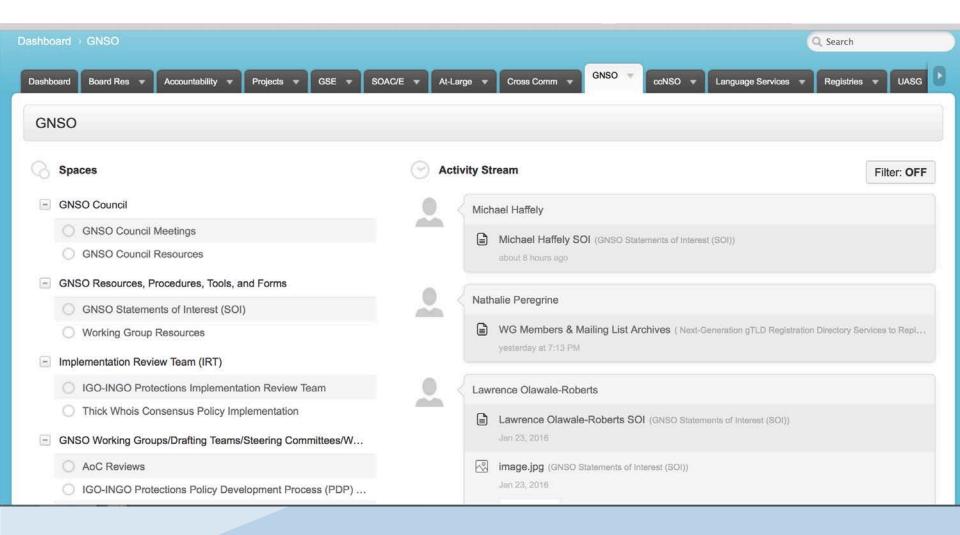


#### January | February | March | April | May | June | July | August | September | October | November | December Place Time Agenda Minutes Media Date January 4 January Motions and Documents Due for GNSO Council Meeting 14 January Motions and 11 January Documents Due for GNSO Council Meeting 21 January 11 January CWG on Country 21:00 UTC Transcript Mp3 and Territory Names as TLDs 14 January GNSO Council 12:00 UTC Agenda Mp3 Transcript Teleconference Chat Transcript 19 January Standing 18:00 UTC Mp3 Committee on **GNSO** Improvements Implementation (SCI) Subteam A 20 January GAC GNSO 14:00 UTC Transcript Mp3 Consultation Group 20 January Standing 17:00 UTC Mp3

Committee on

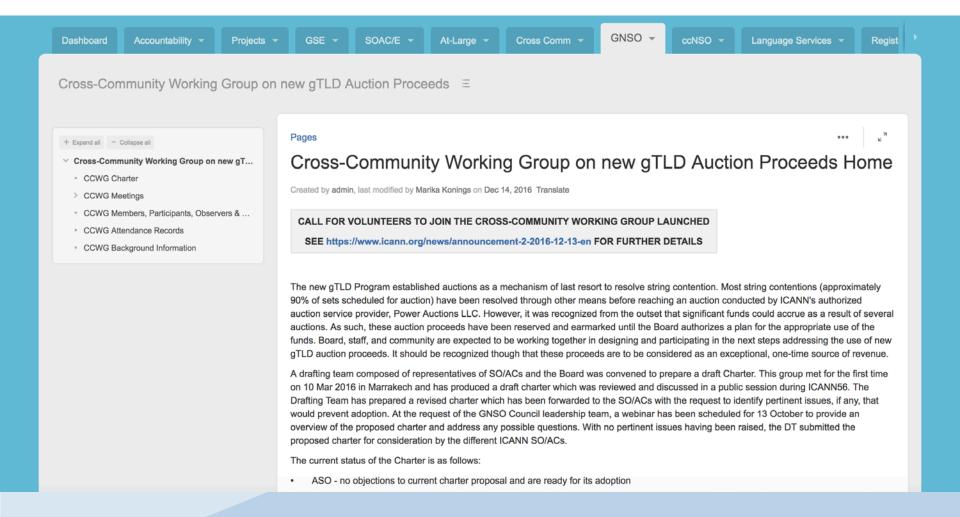


# CCWG wiki- GNSO Landing page





# CCWG Auction proceeds wiki page







# Two different mailing lists

• ccwg-auctionproceeds@icann.org: Discussion mailing list. Accessible to reading by members, participants and observers. Only members and participants can post to it. Call details must NOT be sent here.

• ntfy-ccwg-auctionproceeds@icann.org: Dial in information diffusion list. Accessible to reading by members and participants. Only staff support can post to it.

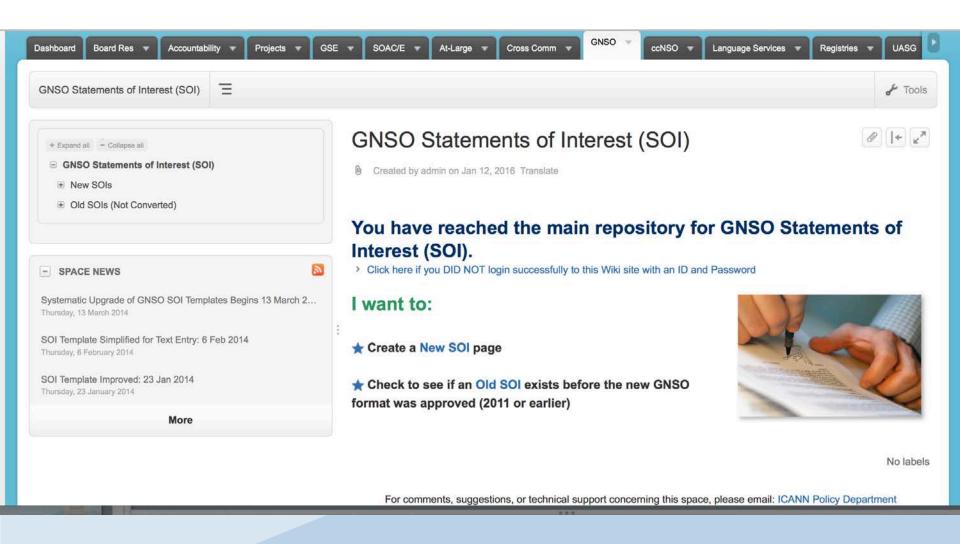
# Mailing list etiquette

- Subject line should be clear. This makes it easier for members to search and respond to the thread.
- Remember to sign with your full name
- Be mindful of inbox overload
- When quoting a previous email, copy selected passage only, not the entire email
- Message to the entire list should only be sent when it contains information that is beneficial to everyone. Messages such as "thanks for the information" or me too" should be sent to individuals rather than the entire list.
- Administrative messages such as dial out requests, apologies or Statement of Interest issues should not be sent to the entire list
- O Do not hesitate to ask questions or comments!



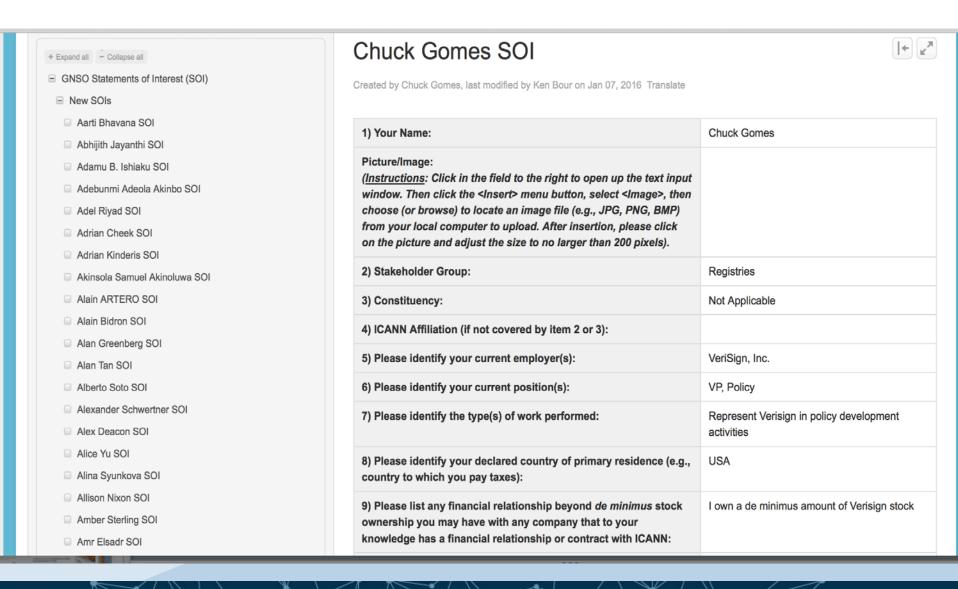


## New Statements of Interest



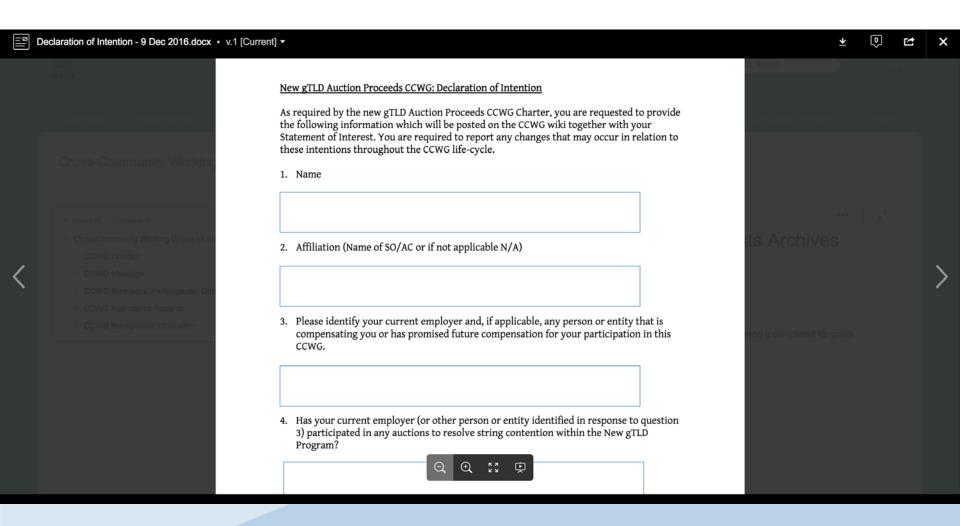


# Examples of Statements of Interest



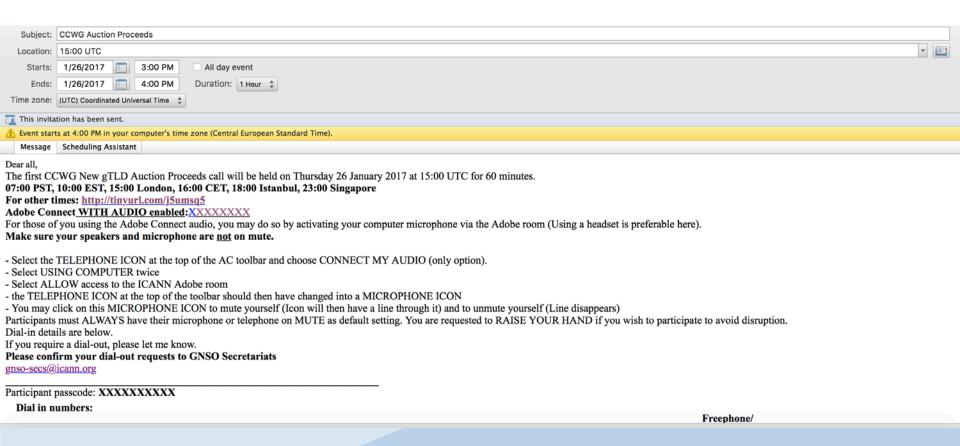


## **Declarations of Interest**





## **Email invitations**





## Calendar invitations

- Calendar invites will contain the same information as the email invitation. Once you accept the calendar invitation, you will not longer need to email for dial in details
- Back up: calendar invitation as ics attachment on emails





### **Adobe Connect Overview**

- Signing in as Guest with first and last name
- Running tests with 
  <a href="http://tinyurl.com/icannactest">http://tinyurl.com/icannactest</a>
- OShare pod
- O AC Chat
- Adobe Connect room protocol Hand raised
  - OApproval/ Objection
  - **OICANN** Expected Standards of Behavior



### **ICANN EXPECTED STANDARDS OF BEHAVIOR**



Act in accordance with ICANN's Bylaws. In particular, participants undertake to act within the mission of ICANN and in the spirit of the values contained in the Bylaws.



**Adhere** to ICANN's conflict of interest policies.



Facilitate transparency and openness when participating in policy development and decision-making processes.



**Conduct** yourself in accordance with ICANN policies.



Work to build consensus with other stakeholders in order to find solutions to the issues that fall within the areas of ICANN's responsibility. The ICANN model is based on a bottom-up, consensus driven approach to policy development. Those who take part in the ICANN process must take responsibility for ensuring the success of the model by trying to build consensus with other participants.



Act in a reasonable, objective and informed manner when participating in policy development and decision-making processes. This includes regularly attending all scheduled meetings and acting in the best interest of Internet community, irrespective of personal interests and the interests of the entity to which an individual might owe their appointment.



**Protect** the organization's assets and ensure their efficient and effective use.



**Act** fairly and in good faith with other participants in the ICANN process.



**Listen** to the views of all stakeholders when considering policy issues. ICANN is a unique multi-stakeholder environment. Those who take part in the ICANN process must acknowledge the importance of all stakeholders and seek to understand their points of view.



Treat all members of the ICANN community equally, irrespective of nationality, gender, racial or ethnic origin, religion or beliefs, disability, age, or sexual orientation; members of the ICANN community should treat each other with civility both face to face and online.



Promote ethical and responsible behavior. Ethics and integrity are essential, and ICANN expects all stakeholders to behave in a responsible and principled way.



Support the maintenance of robust mechanisms for public input, accountability, and transparency so as to ensure that policy development and decision-making processes will reflect the public interest and be accountable to all stakeholders.

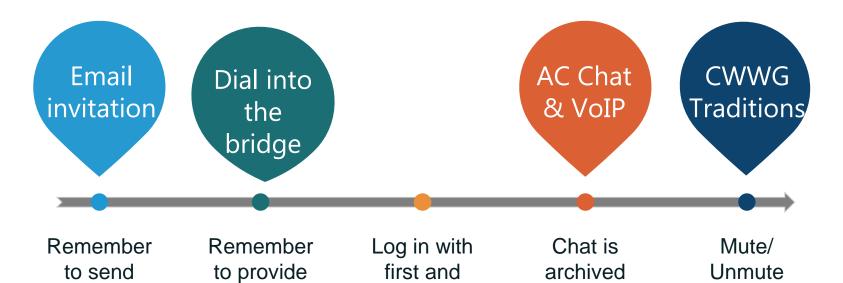
### Adobe Connect Audio

- 1- By dialing into the audio bridge, with the usual numbers and passcodes found on the email invitations
- 2- By activating your computer microphone via the Adobe room. (Using a headset is preferable here)
- Make sure your microphone is not on mute.
  - Select the TELEPHONE ICON at the top of the AC toolbar and choose CONNECT MY AUDIO (only option).
  - Select USING COMPUTER twice
  - Select ALLOW access to the ICANN adobe room
  - the TELEPHONE ICON at the top of the toolbar should then have changed into a MICROPHONE ICON
  - You may click on this MICROPHONE ICON to mute yourself (Icon will then have a line through it) and to unmute yourself (Line disappears)

ALWAYS have your microphone/telephone on MUTE as default setting.



## CCWG: Adobe Connect & Conf Calls



last name

full name



apology or

ask for a

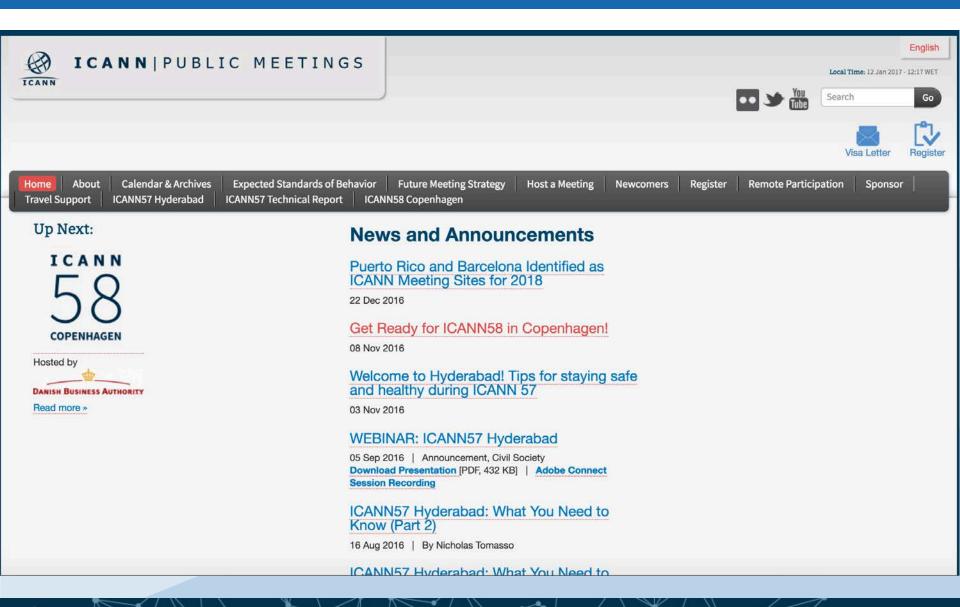
dial out

and Hands

Raised



## ICANN meetings website





# Remote Participation details: GNSO Wiki

- Charter for the CCWG on Auction P..
- COMMERCIAL STAKEHOLDERS G...
- Community Session-Next-generatio...
- Cross community session: Draft Fra..
- Cross community session: PDP on ...
- · Cross community session: Review ...
- · Cross Constituency meeting betwe...
- · Cross-Constituency meeting betwe...
- Discussion of the Proposed Amend...
- GNSO IGO-INGO Access to Curativ...
- GNSO Meetings Monday 27 June 2...
- GNSO Meetings Tuesday 28 June 2...
- GNSO Meetings Wednesday 29 Ju...
- GNSO New gTLD Subsequent Pr...
- GNSO Next-Generation Registratio...
- · GNSO Review of All Rights Protecti...
- · GNSO Wrap-Up Meeting Helsinki
- gTLD Registries Stakeholder Group...
- ICANN56 GNSO Remote Participa...
- IGO INGO Implementation Review T...
- Internet Service Providers and Con...
- NCSG Policy Committee Meeting ...
- Non-Commercial Users Constituen...
- Not For Profit Operational Concerns..
- Registrar Stakeholder Group Helsin...
- Thick Whois Implementation Revie.

Monday 27th June 2016 - https://meetings.icann.org	g/en/icannob-scried
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Time	Meeting Title	Room	Adobe Connect Room	Audio bridge pass	Meeting paç		
09:15 - 10:30	GNSO Meetings Part 1	Hall B	https://icann.adobeconnect.com/hel56-hallb	UPDATE 1	http://icann562016.sched.org/evmeetings-part-1		
10:45 - 12:30	GNSO Meetings Part 2	Hall B	https://icann.adobeconnect.com/hel56- hallb	BOARD	http://icann562016.sched.org/evmeetings-part-2		
12:30 - 13:30	Business Constituency (CBUC)	Hall B	https://icann.adobeconnect.com/hel56- hallb	BC	http://icann562016.sched.org/evbusiness-constituency-cbuc		
12:30 - 13:30	Internet Service Providers and Connectivity Providers	Veranda 1	https://icann.adobeconnect.com/hel56- veranda1	ISP	http://icann562016.sched.org/evservice-providers-and-connectivconstituency-ispcp		
13:30 - 15:00	GNSO Meetings Part 3	Hall B	https://icann.adobeconnect.com/hel56- hallb	UPDATE 2	http://icann562016.sched.org/evmeetings-part-3		
13:45 - 15:00	Universal Acceptance Steering Group	Veranda 1	https://icann.adobeconnect.com/hel56- veranda1	UASG	http://icann562016.sched.org/evacceptance-steering-group-comworkshop		
<b>+</b>							





# ICANN Learn platform

C

① learn.icann.org/courses?\_ga=1.191632042.1695103837.1484223916







### **Getting Started with ICANN Learn**

Everything you need to know to take or teach a course on ICANN Learn.



FREE



### **Internet Diplomacy**

Videos from the ICANN and USC Annenberg Spring Institute on Internet Diplomacy 2016



Development and Public Responsibility Department

FREE



### Digital Trade and Global Internet Governance

Gain an appreciation of how policymakers and private actors struggle to keep the Internet stable, open and trustworthy.



Susan Aaronson

FREE



#### **Newcomer Toolkit**

An evolving set of tools to enable you to make the most of your involvement with the ICANN community

rn icann ord/courses/internet-dinlomacy



#### Intro to ICANN

This course is designed for those with all levels of knowledge about ICANN.

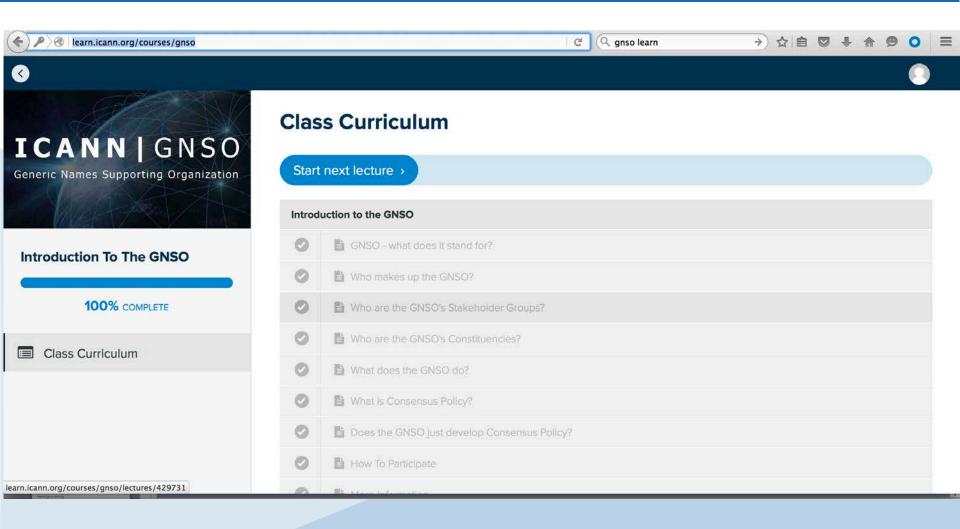


#### **ICANN57 Student Outreach**

Lessons to help you prepare for ICANN57



### **GNSO LEARN PLATEFORM**





# Items covered by GNSO Learn

- Introduction to the GNSO
- The GNSO Stakeholder Groups and Constituencies
- The GNSO Council
- What is expected of GNSO Councilors
- The GNSO Policy Development Process (PDP)
- Role and Responsibility of a GNSO Working Group Chair
- How to keep up to date with the GNSO
- Meet a few members of the GNSO
- Some helpful tips and tricks



# Additional tips

- Acronym Helper see GNSO home page
- OICANN Learn <a href="http://learn.icann.org/">http://learn.icann.org/</a>
- ●Find an experienced CCWG member either from your SG/C to provide guidance / answer questions
- Ocontact the GNSO SO/AC Admin support: gnso-secs@icann.org

